



Reference for Robin King & Associates

10 July 2007

To whom it may concern,

Robin King & Associates (RKA) has provided cleaning services to the Parliamentary Counsel Office (PCO) since April 2004.

RKA clean 2 1/4 floors of the Reserve Bank building for PCO as well as arranging our document destruction and removal of our recycling. In addition, RKA carries out annual tasks including shampooing the carpets and strip polishing the vinyl floors.

The standard of cleaning has remained at a consistently high level throughout the last 3 year as evidenced by three-monthly satisfaction surveys completed by our staff.

RKA are very responsive if issues arise. For example, we had an ill staff member and RKA were on-site to clean it up very promptly.

We also have regular update meetings with RKA to discuss current issues and where improvements or enhancements to the current service can be made.

Overall, the PCO is very satisfied with the level of cleaning.

I would be happy to answer any further questions you may have and can be reached on (04) 471 9263, or by email on david.ashton@parliament.govt.nz.

A handwritten signature in blue ink, which appears to read 'David Ashton', is positioned above the printed name.

David Ashton
Management Support Coordinator